

DCAT Governance Committee Minutes
Wednesday, July 8, 2009, 7:00 PM
Durham Police Department Meeting Room

Members Present: Craig Stevens, Dianne Thompson (chair), Ed Valena, Kathleen Young

Members Absent: Diana Carroll, Dave Langley, Erika Mantz, Chip Neal, Todd Ziemek

I. Call to order at 7:12; agenda approved

II. Approval of Minutes from the meeting of May 14, 2009 were postponed to the August meeting due to a lack of a quorum.

III. Public Concerns - None

IV. DCAT Supervisor's Report – Craig reported that a video recording the Memorial Day parade will be played as filler during upcoming meetings. A locally created video piece on geo-caching has been aired and will be reaired again. There was a general discussion about releases. Diane reported that the library wishes to create a video, possibly a filler, for air.

There was a general discussion on teaching video skills, who would conduct these classes (possibly at the library), and the difference between “shooting stuff” and creating a finished product suitable for airing. There was also discussion on town owned equipment that could be loaned out for such an enterprise. It was requested that members of the committee brainstorm on some upcoming town events that might be appropriate for recording.

Craig reported that the town has hired a videographer who will create a piece on Durham to promote economic development. The videographer will occasionally utilize DCAT facilities during the course of this project.

Craig reported that his budget is due in August. He said that his goal was to keep a level budget and spoke of purchasing new robotic cameras for the council chambers. He also reported that the current Comcast contract will be up in 2012; there was general discussion on how other some towns have Comcast include cable fees in billing that is then kicked back to the town to supplement paying for station operations.

V. ORCSD Report - Kathleen reported that her summer schedule allows her to reorganize the studio and catch up on editing. She offered shorts created by students for meeting filler. She spoke of installing new equipment in the studio, including new robotic cameras. She spoke of developing a new website for the “school side” of DCAT and reported on developing a file-based system so that residents can retrieve meetings on demand. She reported that high school graduation ceremonies were not aired; however, copies of a prepared video could be purchased by visiting the school district website.

VI. Old Business – It was decided that a policy discussion should be held off given the light attendance for the meeting. Diane offered that a more efficient way of conducting this review would be to create a subcommittee.

- VII. New Business – Craig reported that he will be meeting with Diana and Katie Muth concerning DBA opportunities with DCAT. There was general discussion concerning the possible commercial nature of these opportunities and conflict with current policy.
- VIII. Next meeting date: August 12, 2009